

OFFICE OF THE CHIEF OF POLICE

SPECIAL ORDER NO. 41

August 19, 2009

**SUBJECT:** ABSENTEE BOOKING PROCEDURES - REVISED


**PURPOSE:** The purpose of this Order is to transfer responsibility for physically obtaining ink-rolled fingerprints from the Latent Print Unit, Scientific Investigation Division (SID) to the Criminal Identification Section (CIS), Records and Identification Division.

**PROCEDURE:** The Criminal Identification Section shall be responsible for facilitating the capture of ink-rolled fingerprints when an arrestee is transported to the Los Angeles County-University of Southern California Medical Center or other hospital within Los Angeles County. If an immediate fingerprint-based identification is required prior to an opportunity for the use of Livescan, the arresting officer shall notify CIS to request that Fingerprint Identification Expert personnel respond to obtain ink-rolled prints.

**NOTE:** The acquisition of ink-rolled fingerprints does not replace the requirement that the transporting officer ensures the arrestee is electronically fingerprinted prior to transfer or release.

**AMENDMENT:** This Order amends Sections 2/335.35, 2/350.55 and 4/625.20 of the Department Manual.

**AUDIT RESPONSIBILITY:** The Commanding Officer, Internal Audits and Inspections Division, shall monitor compliance with this directive in accordance with Department Manual Section 0/080.30.



WILLIAM J. BRATTON  
Chief of Police

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